J. LUIS RUIZ, DDS & ASSOCIATES, INC. Copyright© 2004 Dr. Ruiz Communications				
INITIAL PHONE COMMUNICATION				
DATE: / / 1. CONTACT INFORMATIO		END PACKAGE: (<u> </u>	SENT: CHECKLIST:
FIRST Name:	Last Nam	e:		1.) Permission to Ask2.) Referral Source
Daytime Telephone:	Other Pho	one:		3.) Reason for Calling 4.) Philosophy
Address:				5.) App, Fees, Value & Ins.
City State, Zip:	Email:			6.) Location & Parking
2. INVITATION SOURCE				
A. Patient Referral:				
B. Brochure:	Offer:		C. Other:	
D. Website:				
3. REASON FOR CALLING	:			
CONCERNS:				
	ACTION TAKEN.			
PREVIOUS DENTIST: LAST DENTAL VISIT: Req. X-Rays?				
5. APPOINTMENT, FEE, VALUE & INSURANCE:				
App. Date:	App. Time:	☐ Full Exam	☐ Consult	☐ Emergency
Fee: \$ HYG Inc. Y N Insurance Company:				
Insured SS#:	(Discuss HYG as Sep. Appt.)	Employer:		
RELATIONSHIP SECTION				
Script after tour: "In Order to provide you with the best service possible, I would like to ask you				
1. What do you look for in a dental office?				
2. What did you like best about your previous dental experiences?				
3. Have you ever had a bad dental experience?				
	PROFILE			MOTIVATION
Forwardness	Availability • Di	rect + Guarded = Director (D)	Fear/Pain 🗇
<u> </u>	• Di	rect + Open = Influential (I)		Appearance
I ' I I Direct Indirect		direct + Open = Relater (R) direct and Guarded = Analy	rtical (A)	Time ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
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