AUDIO/VISUAL REQUIREMENTS

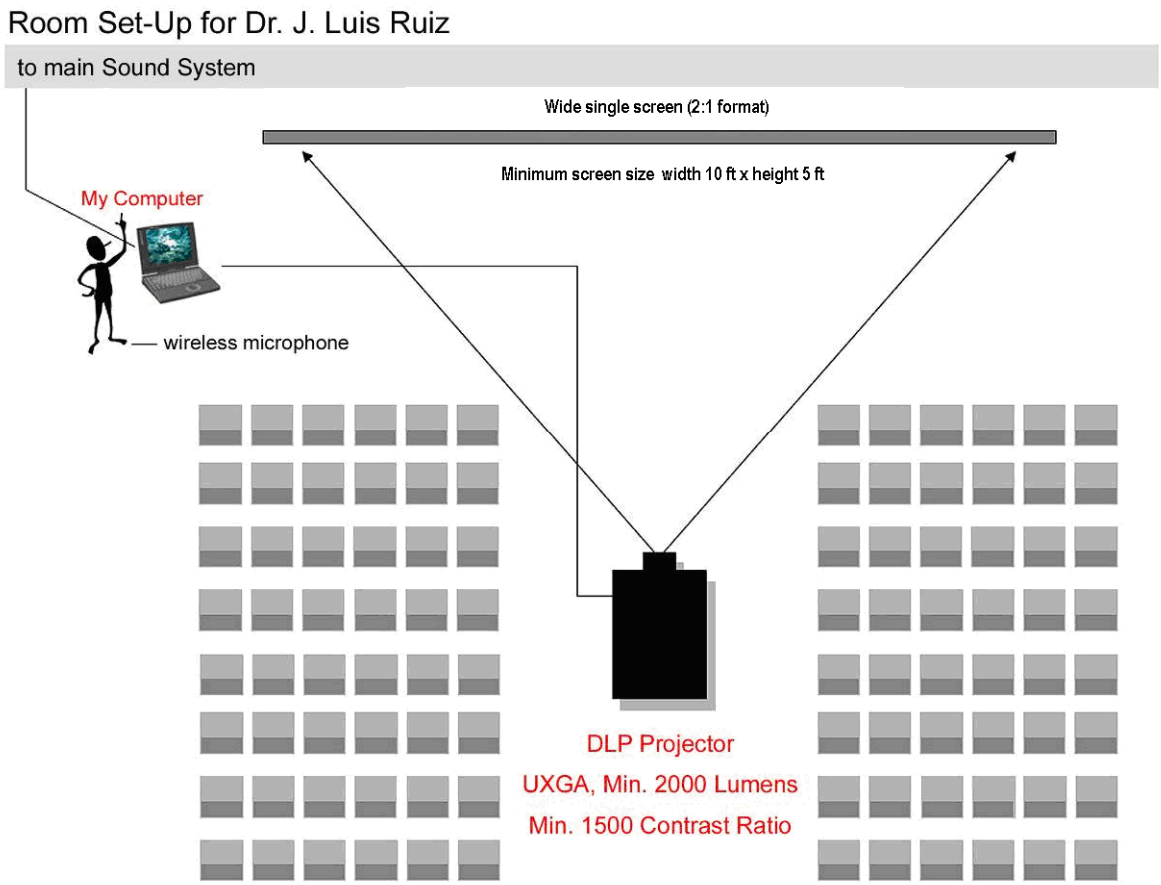
Screen: One-piece continuous screen of 2:1 format with a minimum width of 10 feet and height of 5 feet, for a room that can seat approximately 100 people. 2 smaller screens side by side could be a substitute, as long as they can be taped together to appear as one. The entire width of the screen will be used during the presentation Please place screen off-center from the speaking area.

Room: Should be neither completely dark nor completely light, but twilight.

Audio Input: Small (MINI) audio-input required for computer connection and a high quality sound system is needed in the lecture room. Appropriate cables needed to connect computer to main Sound System.

Projector: One high resolution "LCD Projector with a minimum of 2000 Lumens of output and a minimum contrast ration of 1500. The Projector should stand on a platform in the middle of the room, to allow for the maximum width possible.

Microphone: wireless, clip-on microphone.

Laptop: A cable to connect my computer to the projector, along with appropriate audio cable for video presentations. I will provide my own laptop and all items must be PC compatible. Power outlets on lectern also required.

Laser Pointer: Please provide one lightweight laser pointer with back-up system.